

TEWKESBURY BOROUGH COUNCIL

Report to:	Executive Committee
Date of Meeting:	23 November 2016
Subject:	Leisure Centre Strategic Partnership Board
Report of:	Head of Finance and Asset Management, Simon Dix
Corporate Lead:	Deputy Chief Executive
Lead Member:	Lead Member for Finance and Asset Management
Number of Appendices:	None

Executive Summary:

In June 2016 Places for People Leisure Management (PFPLM) commenced their contract for the provision of delivering the Leisure Centre services on behalf Tewkesbury Borough Council. Within the contract it was agreed that a 'user group' be formed to be known as the Leisure Centre Strategic Partnership Board (LCSPB) with Councillors, members from the Swimming Baths Trust, representatives from PFP and officers of the Council. The purpose of this group is to monitor service performance, to consider proposals for continuous service improvement and to ensure the partnership is consistent with working cooperatively.

Recommendation:

- **That the Lead Member for Finance and Asset Management and the Lead Member for Health and Wellbeing are the Member representatives on the Leisure Centre Strategic Partnership Board.**
- **That the Head of Finance and Asset Management is authorised to nominate two officer representatives to the Leisure Centre Strategic Partnership Board.**

Reasons for Recommendation:

The leisure centre operator contract requires a User Group to be formed as a legacy of the Swimming Bath Trust and their commitment to providing safe facilities for children to learn to swim. The board is to optimise the client/contractor relationship.

Resource Implications:

None.

Legal Implications:

On 13 January 2015 the Council entered into a contract with Places for People Leisure Management (PFPLM). This contract includes a provision for the establishment of a User Group (Schedule 10- paragraph 14) comprising:

'representatives from the bodies which makeup the Tewkesbury Swimming Bath Trust, the Contractor and the Leisure Operator. The proposals are to include, without limitation, the frequency of meetings, the groups of Users to be represented on the User Group and the role and terms of reference of the User Group'.

In addition, the contract makes provision for 10% of any surplus (as defined in the contract) to be made available:

'for reinvestment in the Facility and its function within the wider Tewkesbury Community.'

The proposed Terms of Reference of the new User Group will include making recommendations to the Council and the Contract on the allocation of this sum.

Risk Management Implications:

None.

Performance Management Follow-up:

The contract is managed by a client officer with a reporting system to the Lead Member for Finance and Asset Management and Lead Member for Health and Wellbeing. The purpose of this Board is to ensure the client/contractor partnership is optimised.

Environmental Implications:

None.

1.0 INTRODUCTION/BACKGROUND

1.1 Cascades Swimming pool was opened in 1970 and the building was leased by Tewkesbury Swimming Bath Trust and managed by Tewkesbury Borough Council under a management agreement.

1.2 In November 2013, Members agreed to build and outsource the operation of a new leisure facility, as a replacement of Cascades swimming pool. The Swimming Bath Trust (SBT) also agreed to work with Tewkesbury Borough Council to ensure that the SBT charitable obligation for the provision of a safe learn to swim facility was met within the Borough.

1.3 The authority had continued to work in partnership with the SBT through the development of the new Leisure Centre to ensure the objectives of the SBT of providing a safe environment for children to learn to swim within the Borough was maintained.

1.4 During the tender for the operator and the appointment it was agreed that a LCSPB would be formed to optimise the partnership arrangement for the contract of the leisure operator.

1.5 In May 2016, the SBT agreed to relinquish the lease on Cascades supported by the charity commission with the understanding that they could have representation on the LCSPB.

2.0 PROPOSED LEISURE CENTRE STRATEGIC PARTNERSHIP BOARD

2.1 The board will comprise of senior officers and directors from both the Council and PFPLM, representatives from the SBT and political representatives of the Council.

2.2 Both PFPLM and the authority will maintain continuous service improvements and achieve greater cost effectiveness and efficiency in the delivery of the service. It is anticipated that this will form part of the dialogue between PFPLM and the authority at the LCSPB level but may filter down to operational level.

2.3 Within the gain share agreement it is proposed that 10% of the over performance profit share is allocated to the LCSPB to allocate in areas such as bursaries for elite local athletes, purchasing of equipment and outreach.

2.4 The suggested functions of the board are to make recommendations to the Council and contractor on the following matters:

- Targets on an annual basis in accordance with best practice/contractual obligations.
- The allocation of any profit share allocated to the LCSPB in line with the agreed objectives.
- Monitor that the level of service is delivered to a high standard in accordance with the contract. In particular, by receiving reports on service performance i.e. Health and Safety, customer comments, energy consumption and through agreed performance indicators.
- To receive financial and participation report highlighting trends and comparisons against previous year.
- Develop and/or consider proposals for continuous service improvement and for greater cost-effectiveness in the delivery of the service.
- Anticipate and consider proposals for any change in the service that may be required e.g. by any change in law, policy or by any change in economic or social circumstances or expectations.
- Consider any representations that may be made by either party to the contract concerning any matter that appears to be inconsistent with the parties commitment to working cooperatively.
- Receive annual reports prepared separately by each partner setting out an open account of the partner's opinion of the state of the partnership successes and shortcomings over the year, and proposals for improvement in the partnership in future.

2.5 It is recommended that LCSPB meet twice a year in May and November.

2.6 It is recommended that two Members are appointed is to ensure balance on the board from the various organisations. The key factors within this contract are the management and maintenance of building, the customer experience and satisfaction and the range of activities that increases participation therefore it is applicable for the Lead Members for Finance and Asset Management and Health and Wellbeing to be represented on the board. They currently receive the monthly management reports and feedback via the client officer at an operational level.

3.0 OTHER OPTIONS CONSIDERED

3.1 None.

4.0 CONSULTATION

4.1 The Leisure facility Member Reference Group and the Swimming Bath Trust were consulted throughout the tender and award process.

5.0 RELEVANT COUNCIL POLICIES/STRATEGIES

5.1 None.

6.0 RELEVANT GOVERNMENT POLICIES

6.1 None.

7.0 RESOURCE IMPLICATIONS (Human/Property)

7.1 None.

8.0 SUSTAINABILITY IMPLICATIONS (Social/Community Safety/Cultural/ Economic/ Environment)

8.1 None.

9.0 IMPACT UPON (Value For Money/Equalities/E-Government/Human Rights/Health And Safety)

9.1 None.

10.0 RELATED DECISIONS AND ANY OTHER RELEVANT FACTS

10.1 Cascades redevelopment project 26 November 2013.

Background Papers: None.

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Appendices: None.